

# AVS PTA Agenda

## Tuesday, October 15th 2024

**Welcome and Introductions: Steph Billingsley, President**

Meeting called to order at 6:30 p.m. NOTE - More members joined at 6:40 p.m. due to the front door locking.

### **Membership Update - Tanya Bishop (membership coordinator)**

- As of Oct 13th
  - 39 Single
  - 47 Dual
  - 23 Teacher
- Welcome Letters & Window Decals have been sent home with students
- REMINDER: Volunteers have to be PTA members (for insurance purposes)

Update per Tanya: Most decals have been given out. Folks can only volunteer if they are PTA members.

### **Spooky Walk Update - Bailey Trahan & Steph Billingsley (coordinators)**

- Saturday, October 19th 5:30 PM - 8:00 PM (Rain Date Sunday 10/20)
- 12 Scenes are Set (low volunteers this year for scene ownership - PTA owning quite a few)
- Student Scarers Set (40 volunteers this year compared to last years 73)
- Still need help with SET UP & CLEAN UP on Saturday
- PTA received a

Update per Steph: It's Saturday. We have 12 scenes set, but we are very low on volunteers across the board. Child volunteers actually picked up. Set-up on Saturday is at 9:00 a.m. Scenes need to be set up by 3:00 p.m. We have a storage unit at Castle Rock with a trailer that we will load Friday night. PTA will have props ready on Saturday for set-up. Process is to unload the trailer, assign to scenes, and coordinate with scene owners. PTA and helpers set up the rest. Friday set-up to consist of lining the trail with lights, 12:30 p.m. Any further help for set-up and clean-up would be much appreciated!

### **Joe Corbi's Fundraiser Update - Karen Florenzano (coordinator)**

- Ended 10/9
- 86 sellers registered for a Pop-up shop and 43 had sales
- Sold 415 Items
- Estimated Profit \$2700 (compared to Meadow Farms ~\$9500 last year)
- Request Feedback from Members - too expensive? Wrong time of year? Just too much fundraising in general? Do we do another fundraiser in the winter or spring - Krispy Kremes?

Update per Steph: We replaced Meadow Farms with this fundraiser. It did not go as well as anticipated. We have almost 700 kids in this school. Only 86 kids registered for a pop-up shop. The PTA set up a separate CheddarUp shop to work around shipping, but this still did

not do as well as Meadow Farms. Profit is around \$2700. Anything about this fundraiser that was not appealing? Consensus is that the shipping was problematic. What about timing? Members think that the beginning of the year has too much going on. Another member said that refrigeration was an issue, e.g. picking it up from the school and delivering it to people that ordered. Another member said the pizza was good, but the cost overall was tough, as was the lack of interest from family members. Meadow Farms was good for wrapping paper, although general product review is poor quality. The thought may be to switch to another month later in the year.

What about Krispy Kreme? When we had a call with Meadow Farms, they said food items were our biggest seller. Krispy Kreme was considered but the drawback was that they would deliver everything in one shipment, which would need to be collected by purchasers and delivered to people that bought them. It isn't out of the question.

### **Reflections Update - Kristi Petri (coordinator)**

- Forms went out on Friday 10/11
- Intent Registration Due 10/25
- Reflection Submission Due 11/25
- Theme: Accepting Imperfection

Update by Steph: Form went out Friday of last week. If a child wants to be part of this, they have to digitally register by 10/25. Submissions are due 11/25 with a theme of accepting imperfection.

### **Barnes & Noble Book Fair Update - Tanya Bishop (coordinator)**

- Friday Nov 1st 4:30 PM - 7:30 PM
- 6 Guest Teacher Readers (every 15 minutes starting at 5:00 PM)
- Requested Teacher Wishlists
- Volunteers needed for 2pm-4pm to pull books, will send out emails after Spooky Walk

Update by Tanya: Tanya will be sending an email out for volunteers, mostly on set-up. Likely coming next week. We try to pull books from 2-4 p.m. A Google form was sent to the teachers for their book list, which has been more helpful. Six teachers are signed up to read. Parents/students buy a book on the teacher's wish list and the student brings that book to school. The book fair, itself, allows a percentage of sales. Digital coupons will go home after Spooky Walk concludes. Last year, the woman at the register scanned the coupon for every purchase regardless, which was awesome! We get that back in a B&N gift card, which we use for teacher appreciation, raffle baskets, kid prizes. Tanya is putting a swag basket together with tickets to our holiday movie night. People who cannot go can use the coupon for online purchases that day. Per Andrea, we got a little over \$900 in gift cards last year from B&N.

### **Missoula Theater - Amy D'Amelia & Christine Ducharme (coordinators)**

- 11/4 through 11/9 (Grades 1, 3, 5, & 7) - Treasure Island

- 11/4 3:30 PM - 5:30 PM & 11/5 (times based on roles) - will be held at Severance School (since no school @ AVS)
- Need a pianist if anyone available - otherwise we will pay for pre-recorded music
- Need volunteers to host Missoula directors (2- each must have a private bedroom)
- Permission Slips going home this week!

Update per Steph: Permission slips went home today. We have no school on 11/4 or 11/5, so the first two practices will be at the Severance School. We are looking for a pianist. Ms. Johnston is unavailable for this session. We are also still looking for local hosts for the two directors, who need their own separate bedrooms. One member said she would volunteer to carpool kids if needed due to no school. We need to get feedback with how many kids may be signing up. If there is not as many, then we need to assess if people are worried about transporting kids for the allotted time.

### **Holiday Movie Magic & Kids Holiday Shoppe: - Jennifer Alldredge (coordinator)**

- Friday Dec 6th 6:00 PM - 8:30 PM
- Showing 2018 The Grinch Movie (License obtained) - in gym
- Cost- \$7 individual/ \$25 per family
- Bring blankets for viewing
- Holiday Crafts (grinch ornaments) - in cafe
- Popcorn, Hot Chocolate (Baked Goods?) - in cafe
- Kids Holiday Shoppe (Johanna Rolfe) - in STEM Room (Reinelt's Classroom)
  - Items \$1-\$5
  - Will be wrapped (with help of student elves)
  - CASH or CREDIT accepted
- Fun Family Photo Opportunity
  - Lindsay Lee Photography

Update per Jen: We are possibly taking a collection for baked goods to sell, as well as a holiday shop to help kids shop for their relatives. The photographer who did the father/daughter dance will be taking family photos.

### **Teacher Financial Grant - Steph Billingsley**

- Allow Mrs. West to address proposal from last meeting if available

Update per Steph: Feedback given to Mrs. West. She was invited to this meeting, but she needed more time. This request has been further deferred as a result.

### **Financial Report - Andrea Sankovich (Treasurer)**

- Budget Review Meeting w/ School Admin - September 24th
  - Discussed School's current needs that PTA could potentially help fund
    - Landscaping Required around playground (to prevent rubber mulch from washing away during precipitation) - QUOTE \$5000
    - Bluetooth Connection - New Outdoor Scoreboard - QUOTE \$2515
  - Propose to use combination following line items
    - \$3699.90 (Playground/Sports Equipment)

- \$2500 (Project Safeguard - canceled for 24-25 school year) - propose to reassign use
- \$1315.10 Difference - Propose to Use Donations to School for now to cover - with understanding that we may need to request increase this line item in future if requested by Admin

Update per Andrea: The year-to-date numbers did not carry over and need to be corrected before posting. Members have been very generous – over \$1700 in donations. We deposited just over \$3000 as support from the spirit wear. We spoke about Adventurelore at our previous meeting. We paid out close to \$5000 for 6th graders to participate this year. Andrea and Steph met with Ms. Collins and Ms. Barnhill about the budget this year. They mentioned landscaping (quote ~\$5K) and a scoreboard, which doesn't work unless someone is close by. They requested a Bluetooth capable controller (quote ~\$2600). We do have two line items on the budget – one for sports equipment or playground reports (~\$3700) and Project Safeguard (\$2500) that is not happening this year. That leaves a \$1300 difference with the two quotes. Feedback on supporting these two initiatives? Thoughts are to get the landscaping done before the weather changes. Regarding the scoreboard, it was a two-year process to even get it, then figuring out where it went. The PTA can likely purchase these things much more quickly. One member asks if there will be a need for further funding if we use up these funds and something else arises. We have a substantial amount in our bank account, so we have some discretion to increase a line item as needed. Steph proposed a line item that we use every year that goes directly to the school, which is used in full every year. The \$1300 difference could be taken out of that. However, if there is a bigger need, we can adjust as necessary. The budget is a fluid document, meant to anticipate some change or adjustment. We are trying to propose items we know won't be used this year, like Project Safeguard. At the time of adding this line item for sports equipment, we did not have the support of the Booster Club. We had a fundraiser two years ago, which allowed us to use this sporting/playground equipment as a placeholder. If we want to be ready for the next season, we can approve and order it now to prevent further delay as to the scoreboard. Andrea asks if our WiFi is a problem. Answer is that we should not need one if there is Bluetooth capability. Per Steph, we need to make proposals to reallocate funds

*Steph proposes to use sports/playground line-item toward landscaping. Tanya seconds. All in favor – PASSED.*

*Steph proposes using Project Safeguard line-item for the scoreboard and Bluetooth capability. Jen seconds. Majority in favor – PASSED.*

### **Admin Report - Dr. Lori Collins, Principal**

Update per Ms. Murray: Picture retake day upcoming 10/28 and 11/01. Falloween for elementary kids - no costumes, but accessories are good. First early release was last week, but very good to get staff together in one place for training. The bus runs are becoming more consistent. Substitutes have been available if folks have called out.

## **School Board Report - Adrian Newton**

Update per Adrian: There are a lot of new staff at the district level (SAU). We have a new superintendent, business administrator and director of student services in Auburn. Business before the budget crisis is continuing with a renewed focus on our strategic plan. Working hard on Pinkerton start-time committee. Pinkerton starts the day at 7:15 and ends at 1:58 p.m. This is a very early day. They are pushing all of their sending towns to re-evaluate elementary and middle school start times to accommodate a later start time for high schoolers. There are a lot of barriers for Auburn. Even a shift of 5 minutes is difficult, and the School Board is unwilling to do it. As a Board, they have decided that we will not change start times. Pinkerton will likely be met with a lot of resistance. Pinkerton wants 20 to 90 minutes later. The change is requested due to research around teenagers and sleep. Our concern is that Pinkerton buses are used for elementary buses, so there is a domino effect.

Our budget is on track this year, lots of checks and balances in place. Every two weeks, the administrator and superintendent are tracking the budget more closely. Board is asking the business administrator to account for all school spending for costs we know are coming for a more accurate picture of the budget at each meeting. The budget process has started for next school year. That will be voted on in December 2024, with warrant articles thereafter. Board is looking at warrant articles to replenish the trust funds that were depleted. There will be multiple to allow us to operate with a safety net. Next meeting is 11/12 at 6 p.m.

A member asked if more will be cut. Per Adrian, there is no need to right now.

Any other questions in general??? No. Thank you for coming out!

Meeting adjourned 7:15 p.m.

### Members in Attendance:

Steph Billingsley  
Jennifer Alldredge  
Andrea Sankovich  
Heid Mader  
Tanya Bishop  
Bailey Trahan  
Alexandra Perront  
Kate Cox  
Mike Mason  
Lindsay Murray  
Alyssa Stanton  
Allison Rickenbach  
Alex Russell  
Lauren Gelinas

## Upcoming Events/Important Dates

### OCTOBER

**25** *Reflections* Registration Due

**19** 5:30pm-8:00pm Spooky Walk @ Wayne Eddows Field (*Rain Date-Sunday 10/20*)

### NOVEMBER

**1** 4:30pm-7:30pm AVS Book Fair - *Barnes & Noble - Manchester*

**4-9** Missoula Children's Theatre - Treasure Island (Grades 1, 3, 5, 7)

**18** Let it Glow – Holiday Light Competition- Registration begins (*No Registration Fee - Top 3 winners get CASH PRIZES!*)

**19** 6:30PM PTA Meeting in AVS Library

**25** *Reflections* Submission Due

**28-29** Thanksgiving Break