

# PTA Agenda

## May 16th, 2023

1. **Welcome and Introductions**--- President Kristal Diorio
2. **Introduction of Board Members 2022-2023**
  - ◆ Kristal Diorio, President
  - ◆ Stephanie Billingsley, Vice President
  - ◆ Andrea Sankovich, Treasurer
  - ◆ Jennifer Alldredge, Secretary

*Meeting Additions: last PTA meeting of the year.*

3. **Voting on PTA Board 2023-2024**
  - Kristal Diorio - nominated for President
  - Stephanie Billingsley - nominated for VP
  - Andrea Sankovich - nominated for Treasurer
  - Jennifer Alldredge - nominated for Secretary
  - Tanya Bishop - nominated for Fundraising Chairperson
  - Amanda Martinelli - nominated for Social Media Chairperson
  - Heidi Mader - nominated for Membership Chairperson

*Meeting Additions: Stephanie nominated Kristal and everyone approved. Kristal nominated Stephanie and everyone approved. Kristal nominated Andrea and Jennifer and everyone approved. Adding additional positions to the board was reviewed. Tanya, Amanda, and Heidi were nominated and everyone approved.*

4. **Mother Son Event** - Steph Billingsley
  - Originally was a fundraiser for the school (simply because there was no existing line item in our budget)
  - The event occurred on March 9th, after the event we were told that it would be best that PTA took ownership of the event and the proceeds.
  - We worked with the NH PTA Board and they confirmed how we could facilitate taking ownership of it and clarified our budget is a living document that can actually be amended throughout the year including adding new line items as long as we take it to a vote and it gets approved by our members.
  - Our proceeds were \$3699.90- It's currently deposited in the general fund and it is up to the members how the proceeds are spent. Possible Ideas - (**Bring to a Vote**):
    - Gift the funds to the school:
      - Towards Playground Equipment & Sports Equipment for middle school recess
    - Keep it in the general fund and use it towards line items in the budget for next year.

*Meeting Additions: PTA members discussed options and the board disclosed that we would need to add to the funds to cover the full cost of the playground equipment.*

*Additionally, the school board needs to approve the gift over 5k. Dr. Collins is having the 2nd grade conduct the research to see what playground equipment is needed.*

*Brought to a vote: Add a line item to the 2023-2024 school year budget for playground equipment for the next school year. It was unanimously approved.*

5. **Cash Calendar**- Stephanie Billingsley- 997 Calendars sold for this year. On par with last year. Top 5 Calendars get a prize:
  - 1st Place - 40 Calendars Sold - Mason & Max Sentowski
  - 2nd Place - 35 Calendars Sold - Evan Smith
  - 3rd Place - 34 Calendars Sold - Lawson Martinelli
  - Tied for 4th Place - 32 Calendars Sold - Liliana & Layla Roger and Aubrey & Maddie Richards

*Meeting Additions: Community members participated in the calendar without having kids in school. Excellent turnout!*

6. **Teacher Appreciation** - Kristal Diorio
  - This year, we voted on increasing the budget at an emergency meeting as our fundraising was so successful.
  - We will bring back the parent donations next year
  - Starbucks, Key Chain, Tumblers, Chipotle, Breakfast, Mocktails, RED SOX game.
  - Teachers appreciated it - huge success
  - We propose to move the week for next year to the 2nd week in May - **Bring to a Vote**

*Meeting Additions: PTA discussed reasons for wanting to change the week of teacher appreciation. We believe we will get more volunteers switching the weeks. Kristal brought it to a vote and everyone agreed.*

7. **Reflections** - Kristi Petri
  - State winners that move on to nationals: Caroline Welch, Liam Welch, and Ariana (Ari) Folia. Congrats to the winners!

*Meeting Additions: Liam Welch won nationally. May 24th ceremony.*

8. **Summer Camps** - Jen Anderson
  - The first two weeks filled up quickly due to having the AM and PM time slots.
  - We need to purchase additional insurance policy to make sure PTA and camp counselors are covered - **Bring to a vote** - \$1000.00 as an additional line item in 22-23 Budget and to continue annually
  - For insurance purposes - only PTA Members can be camp instructors

*Meeting Additions: 393 camp registrations. Over 100 more than last year. First two weeks of full day filled up very quickly. Waiting to hear from two more teachers to see how to proceed with the camps that do not meet the minimum criteria. 4th week in August usually has trouble and we need to consider the timing of that camp. 24 campers are affected by the potential drop in the August camps. PTA*

members want to know how many afternoon campers there are= 128 afternoon campers.

Steph discussed the implications of camp insurance. We need to vote in the premium- \$480. PTA wants to add a line item of 1k to cover the cost of insurance. This was unanimously approved.

**9. Book Vending Machine** - Jen Alldredge

- Gifting to school- Will be delivered at the beginning of next school year. Art Teacher (Marissa Leary) is designing the skin.
- Originally we were splitting cost between 22/23 Budget and 23/24 Budget AND using a portion of principal PTA funds
- Propose to add a new line item to our 22-23 Budget to cover the entire balance due to pay for the machine in full - \$3,394.50 - **Bring to a vote**

*Meeting Additions: Questions about the budget implications for this. All members voted in the cost being added to this years budget. Additions to cultural and reading program budgets to cover maintenance costs for next year.*

**10. Additional Events:** Andrea Sankovich

- Ice Cream to Students, Teachers and Staff- June 2nd - add to 22/23 Budget- **Bring to a Vote**
- Back to School Bash - August 29th - Tuesday before School to be held in School Courtyard

*Meeting Additions: Andrea brought this to a vote and all approved. We will ensure that the ice cream is inclusive of people with allergies. The school is opening for new students that night, so it is a good night to have the back to school bash.*

**10. Memberships** - Kristal Diorio

- Birthday Grams- ONLY with a PTA membership, birthday grams are included. Parents will no longer have to pay extra
- Teacher membership timelines- We want to offer it to the end of the previous school year
- Teacher Members will get swag for enrolling

*Meeting Additions: Questions came up in regards to birthday grams and the amount of grams per child and tying it to memberships- some children getting 5-6 grams. Additionally, last minute birthday grams are an issue. We need to establish rules for birthday grams to limit last minute and amount per child. Moving forward social media to make a reminder at the beginning of each month. Increasing Teacher memberships- What are the benefits of the teachers becoming members? The teachers get to be voting members and influence policy and decisions. Sponsoring of teachers was suggested. Vote approved to keep birthday grams the same process and not tying it to memberships.*

*Additional Suggestions: Bringing in the remote attendance options like Zoom would increase attendance and support. Teacher Grants with CAP \$ for teacher PTA*

*memberships- must add this to the budget. All members approve this option moving forward.*

**11. Budget -** Andrea Sankovich

- Review 2022-2023 Profits
- Propose 2023-2024 Budget (with increases)
- **Bring to a Vote**

*Meeting Additions: Added line items based on meeting discussions: 1. Increase the mini grants to \$15 per kid to incentivise the teachers to take the kids on field trips. 2. Book vending machine was added as a new line item. 3. Additional insurance was for camp. 4. Student appreciation line item to add fun things for the kids. 5. Playground equipment line item added*

*DI Budget- Jen Anderson wants the supply costs added to the DI budget for the initial state registration. Board indicated that this can be addressed at the first meeting next year.*

*Questions regarding Color run event- we are eliminating the event.*

*2023-2024 budget proposed and approved.*

**12. School Board Update:** Adrian Newton

*Meeting Additions: Thanks to the PTA for an awesome teacher appreciation event. Mary lechance Pinkerton is graduating. There will be a new rep.*

*New Bus company for the next year. New bus company can take on the current drivers. Fields in good shape. The Strategic Plan is going to be implemented.*

**13. Admin Update:** Jennifer Barnhill - Middle School Asst Principal

*Meeting Additions: lots of field trips and end of year activities. State testing window is this week. Stretched out the testing window to one day a week and seeing better results. The school is aware and working on the bus issue.*

*Dress Code is vital and should be reviewed with students. AVS is mirroring Pinkerton's dress code.*

*"Student Pick a Teacher" to hand out graduation certificates- issue was brought up about it being challenging for students to choose. Jennifer Barnhill said she would take the feedback back to Dr. Collins.*

**Attendees:**  
Entire PTA Board  
Amanda Martinelli  
Adam Martinelli  
Jennifer Barnhill

Breda Willis  
Tanya Bishop  
Kirsten Wright  
Tiff Cristofori  
Adrian Newton  
Stephanie Beaudet  
Don Beaudet  
Katherine Jenkins  
Jennifer Anderson  
Alyssa Stanton